

Draft
Minutes of the Annual General Meeting and the Annual Meeting of
Shirwell Parish Council
held on the
8th May 2025 in the Village Hall, Shirwell

Present

Cllr J Friend (Chairman)
Cllr Mrs S Pine
Cllr S Shortridge

Officer

G Dwyer

May 25/1 Apologies for Absence

Cllr E Abretti, Cllr R Pelling, Cllr Mrs Pollard, Cllr J Watts, County Councillor
Mrs A Davis and District Councillor Mrs J Hunt

May25/1 Election of Chairman

The Clerk took the Chair for this item only

Cllr J Friend was proposed and seconded, there being no other nominations it was **RESOLVED** that Cllr J Friend be elected Chairman for the ensuing municipal year.

May25/2 Election of Vice Chairman

Cllr Mr J Watt was proposed and seconded, there being no other nominations it was **RESOLVED** that Cllr J Watt be elected Vice Chairman for the ensuing municipal year.

May 25/2 Public Question Time

There were no questions

May 25/3 Minutes of the Open and Confidential Meeting held on the 13th March 2025

RESOLVED that the minutes as previously circulated be approved

May 25/4 Matters arising from the minutes

There were none

May 25/5 Inspection of Defibrillator

The defibrillator has been inspected and cleaned.

May 25/6 Report of the County Councillor

Cllr Mrs Davis had sent her apologies but due to the recent elections there was nothing to report

May 25/7 Questions to the County Councillor

There were no questions.

May 25/8 Report of the District Councillor

Cllr Mrs J Hunt had sent her apologies but due to the recent elections there was nothing to report

May 25/9 Questions to the District Councillor

There were no questions

May 25/10 Correspondence

The following correspondence had been distributed in advance of the meeting.

- Draft Accounts 2024.205
- Comm First Ins renewal
- Planning APPEAL 1 Blatchford Cottages, EX31 4EU Planning Inspectors report
- Potential VAS sites Shirwell
- Temporary Traffic Notice
- VE celebrations

May 25/11 Planning Applications

There were none

May 25/12 Cheques for Payment

A cheque to G Dwyer for salary (£200) was signed at the meeting. A cheque for £165.54 to Comm First Insurance company was signed at the meeting but held pending receipt of a revised insurance schedule showing cover the VAS device

May 25/14 Reports from Councillors

A member of the public had queried the removal of the 'Shirwell' sign between Shirwell and Loxhore. **RESOLVED** the clerk raise the matter with the County Council via the DCC website

May 25/15 Clerks Report

The Clerk drew members attention to the draft accounts for 2024.2025 and reported that Mr Sherwin had agreed to act as Internal Auditor as in previous years. **RESOLVED** that Mr Sherwins offer be accepted and that the chairman be authorised to sign off the accounts and the returns to the District Auditor

May 25/16 Public Questions regarding business on this agenda

There were none

May 25/17 Urgent Business

There was none

May 25/18 Annual Meeting of the Parish

The Annual Meeting of the Parish Followed the Annual General Meeting of the Council and the Chairman gave the following summary of activities

- There had been 16 Planning Applications including North Woolley and the Quarry Extraction licence at Muddiford Plantation, Muddiford Woods, Muddiford, Barnstaple
- There had been an 81% attendance at meetings
- Thanks to the District Councillor
- Thanks to the County Councillor for assisting with grants for the Table tennis table and the Visual speed awareness device
- Parish Councillors for their contributions over the year
- Chris Seage for carrying out the grass cutting contract
- Chris Wallace for drain clearance work
- The Clerk
- All the members of the public who had attended meetings and contributed during the open part of the meeting

The meeting closed 7.15 pm

Chairman: Dated:.....