

draft
Minutes of the Annual General Meeting of Shirwell Parish Council
held on the
9th May 2019 in the Village Hall

Present

Cllr J Friend (Chairman)
Cllr Mrs L Campbell
Cllr R Pelling
Cllr Mrs S Pine
Cllr S Shortridge

County Councillor A Davis, District Councillor J Tucker and 8 members of the public.

Officer

G Dwyer Clerk

May19/1 Election of Chairman (the Clerk took the chair for this item only)

Cllr J Friend was proposed and seconded, there being no other nominations it was **RESOLVED** that Cllr J Friend be elected Chairman for the ensuing municipal year.

May19/2 Election of Vice Chairman

Cllr Mrs L Campbell was proposed and seconded, there being no other nominations it was **RESOLVED** that Cllr Mrs L Campbell be elected Vice Chairman for the ensuing municipal year.

May19/3 Apologies for Absence

There were none

May19/4 Councillors Information

The Clerk would send out the code of conduct booklet and bring declaration of interest forms to the next meeting. It was noted that the meeting on the 4th June arranged by North Devon Council at Brynsworthy was worth attending.

May19/5 Public Question Time

With members permission the Chairman suspended Standing Orders to allow members of the public to speak

- Concern was expressed at the drain adjacent to Southlands which seemed to block constantly. It was **RESOLVED** that this be reported on the Devon County Council website.
- A member of the public who was registered blind raised the problems that pot holes within the village caused her.

The meeting resumed under standing orders

May19/6 Minutes of the meeting held on the 11th April 2019

RESOLVED that the minutes as previously circulated be approved.

May19/7 Inspection of Defibrillator

The defibrillator had been inspected and cleaned.

May19/8 Cheques for Payment

Clerks salary (£110.00), Comm First Insurance Premium (£173.47), AMP catering (£20.00) and Kameleon (web site hosting etc) (£25.08) were signed at the meeting. **RESOLVED** to look at the possibility of paying for web site hosting quarterly in advance.

May19/9 Election Update

It was noted that no interest had as yet been expressed in being a co-opted Councillor and Councillors and members of the community were asked to advertise the need for new Councillors. Closing date for co-option was the 5th June 2019.

May19/10 Report of the County Councillor

County Cllr Mrs Davis had commented briefly on the present situation regarding the link road improvements and the timetable.

May19/11 Questions to the County Councillor

There were no questions

May19/12 Report of the District Councillor

Councillor Tucker thanked Shirwell members and residents for their support during his previous term of office and undertook to continue to support the Parish during the next Council term. He commented briefly as follows

- Meeting for Parish Councillors at Brynsworthy on the 4th June at 6.00 pm.
- Mr K Miles had been promoted from his post as Chief Solicitor to be New Chief Executive of NDC

May19/13 Questions to the District Councillor

There were no questions

May19/14 Correspondence

The following correspondence had been received

- DALC Newsletter
- Request to appoint a new representative on the Village Hall Committee.
Resolved that Mrs S Pine be appointed to the post

May19/15 Planning Applications

Application 66586 Woolcott Farm Shirwell EX31 4JZ Prior approval for change of use of agricultural building to dwelling (classQ(a&b)). The application has been posted but etails were not available in advance of the meeting. The clerk had asked for an extension as the closing date was before the date of the next meeting **RESOLVED** to defer consideration until the June meeting.

May19/16 Planning Decisions

Application 66292 Siting of one double caravan unit (as defined by the caravan sites act 1968 (as amended) to be no larger than 20m x 6.8m) for use as temporary agricultural workers dwelling at land at S Woolley Farm Shirwell **APPROVED**

May19/17 Report from Councillors

- Surface water was a problem in School Lane Shirwell. County Councillor Davis would visit the site with the Highways Officer and report back.

May19/18 Clerks Report

The Clerk reminded Councillors that they were due to review the Parish Council meeting start time to make it easier for the Devon County Councillor to attend. It was **RESOLVED** that it be considered at the Annual Metting of the Parish in May

May19/19 Public Questions regarding business on this agenda

- The problem with surface water was a problem in School Lane Shirwell. Might be a result of not clearing hedge trimmings. It was noted that there was no longer a Highways lengthsman programme. County Councillor Davis would visit the sitewith the Highways Officer and report back.
- A road drainage pipe appeared to be blocked adjacent to the Old Rectory. To be reported on the DCC website.
- The possibility of setting up a road warden scheme (see above) was to be discussed at the June meeting.

May19/20 Urgent Business

There was none

The meeting closed at 8.18 pm

Chairman:.....

Dated:.....