

DRAFT
Minutes of the Annual Meeting of Shirwell Parish Council
held on the
12th May 2016 at 7.30 pm in the Parish Hall

Present

Cllr M Pine Chairman (elected at the meeting)
Cllr J Friend Vice Chairman (elected at the meeting)
Cllr A Conibear
Cllr M Hayward
Cllr Mrs Inledon
Cllr R Pelling

Also in attendance 16 members of the public.

Officer

G Dwyer Clerk

Apologies for Absence

Cllr Mrs D Lewis and County Councillor A Davis

Election of Chairman (the Clerk took the chair for this item only)

Cllr M Pine was proposed and seconded, there being no other nominations it was **RESOLVED** that Cllr M Pine be elected Chairman for the ensuing municipal year.

Election of Vice Chairman

Cllr J Friend was proposed and seconded, there being no other nominations it was **RESOLVED** that Cllr J Friend be elected Vice Chairman for the ensuing municipal year.

Public Question Time

With members permission the Chairman suspended Standing Orders to allow members of the public to speak

- A member of the public took this opportunity to thank Cllr Pine for his service on the Village Hall committee, it was noted that Cllr Mrs D Lewis was now the Parish Council representative for the Village Hall.
- Several members of the public expressed concern at the development on land adjacent to Collard Bridge. It was being dealt with by the Enforcement Officer for N D Council

The meeting resumed under standing orders.

Minutes of the Annual Meeting of the Parish on 14th May 2015

RESOLVED that the minutes as previously circulated be approved and signed by the Chairman

Minutes of the meeting held on the 14th April March 2016

RESOLVED that the minutes as previously circulated be approved and signed by the Chairman

Matters Arising

- It was noted that Chris Wallace had quoted for the drain clearing and was also quoting for the work in Pilton West. **RESOLVED** that the Clerk prepare a joint application to N Devon Council community fund

Matters Brought Forward from previous meeting

There were none

2015/2016 Accounts and Internal Auditors report

The draft accounts which had been previously circulated by the Clerk were approved and it **RESOLVED** to request Mr Sherwin to act as internal auditor

Cheques for Payment

Cheque for the Clerk's salary (£110.00), Clevera web site hosting (£35.96) Community First Insurance premium (£163.20) Village Hall hire (£105.00) and payment for the buffet at the annual Meeting of the parish (£20.00) were approved at the meeting and the Annual membership fee for DALC were authorised at the meeting

Report of the County Councillor

County Councillor Mrs A Davis had apologised for her non-attendance but had forwarded an email advising the parish Council that the County Council had released funds to construct the roundabout at the hospital junction.

Questions to the County Councillor

In the absence of the County Councillor there were no questions

Report of the District Councillor

Before reporting on a number of subjects the District Councillor reminded all present how vital the service provided by the Citizens Advice Bureau was and how many people used its services.

The District Councillor briefly commented on the following

- There was now a Conservative administration in the District Council and cuts had been made to services and support facilities
- The ratio of open market to affordable housing was changing
- The hospital was carrying out a review of all its services but no decisions had yet been made
- There was now a charge for the collection of bulky items by the recycling unit

Cllr finished by thanking the Parish Council for their support and pledged to continue to respond to all queries within 24 hours whenever possible

Questions to the District Councillor

There were no questions

Report of the Police Representative

It was noted that the Police would not be attending future meetings of the Parish Council. **RESOLVED** that this item be removed from the agenda

Correspondence

The following correspondence had been received

- **Clevera invoice for web site maintenance (emailed)**
- **Community First Insurance policy documents (emailed)**
- **DALC newsletter May 2016**

Planning Applications

There were none

Planning Decisions

- **Application 59923** Erection of dwelling at garden of Post Box Cottage, Shirwell Barnstaple **APPROVED**

Report from Councillors

The following items arose from Councillor's reports.

- It was noted that Strawberry Lane had been widened and it was questioned as to whether permission was required **RESOLVED** the Clerk to write to N Devon Planning.
- Gulley Clearance scheme (see Matters arising) Cllr Hayward reported the present position and it was noted that a resolution regarding action had been made earlier in the meeting

Clerks Report

The Clerk had nothing to report but the following items were added to the agenda for the Annual meeting of the Parish

Public Questions regarding business on this agenda

There was none

Urgent Business

There was none

Cllr Pine was thanked for the work he performed in his role as Chairman

The meeting closed at 8.58pm

Chairman:.....

Dated:.....