

**Minutes of the meeting of Shirwell Parish Council  
held on the 8th June 2011 at 7.30pm  
in The Parish Hall**

**Present**

M Pine (Chairman)  
J Friend (Vice Chairman)  
Mrs N Incedon  
R Pelling  
D Tucker

**Officer:** G Dwyer (Clerk)

**Also in Attendance** North Devon Councillor F J Tucker (part meeting), Devon County Councillor Ms A Davis (part meeting)

**Jun 11/1 Apologies for Absence**

Apologies were received from Councillors Mrs D Lewis (who would be attending later) and A Conibear.

**Jun 11/2 Minutes of the meeting held on the 12th May 2011**

**RESOLVED**

That the minutes as previously circulated be approved.

**Jun 11/3 Matters Arising**

There were no matters arising apart from those on the agenda.

**Jun 11/4 Matters Brought Forward from the Previous Meeting**

It was noted that any matters brought forward from the previous meeting had been placed on the agenda as listed items.

**Jun 11/5 Cheques for Payment**

A cheque for £78.00 (hire of Village Hall) and £180.89 (Community first Insurance) were presented for signature.

**RESOLVED**

The cheques as listed above be signed by the Chairman and the by the retired Chairman as authorised signatories.

A discussion was held regarding future signatories and it was

**RESOLVED**

1. That all Councillors become signatories as soon as it was practicable for this to be arranged.
2. The Councillor Mrs N Incedon and Vice Chairman J Friend become signatories with immediate effect.
3. The Clerk forward the completed authorised signatories form to National Westminster Bank for activation.
4. It was noted that the Clerk would make arrangements for registration the Parish Council with HMRC and would commence drawing his salary when this was complete.

**Jun 11/6 Report of the County Councillor**

County Councillor Davis spoke to her report which will be attached to the signed copy of the minutes but in particular she advised Councillors that £30 million had been granted to Devon County Council to increase the quality of

broadband reception in Devon & Somerset, she briefly outlined the cabinet changes at the County Council and talked through the programme for the resurfacing of the A39 between Zig Zag hill, Arlington and Blackmoor Gate. She also updated members of the speedwatch activities at Muddiford and reminded Councillors of the forthcoming roadwork's at Shirwell adjacent to the A39 and the access road to the village.

#### **Jun 11/7 Questions to the County Councillor**

There were no questions

#### **Jun 11/8 Report of the District Councillor**

Councillor Tucker briefly commented on the continued reduction in staffing levels at North Devon Council and reminded members that the development at the Old Methodist Church had contained a Section 106 provision for the provision of an affordable local needs house. This would be strictly adhered to. He also advised members that there would be a Code of Conduct seminar on the 21 June at 7pm in the Council Chamber at the Civic Centre and there would be meetings on planning issues and parish councillors responsibilities. Concern was expressed by the District Councillor at how the police service will cope with their responsibilities for law enforcement in rural areas following the recent in reduction in funding and the consequent shift pattern changes.

#### **Jun 11/9 Questions to the District Councillor**

There were none (Councillor Tucker left the meeting at this point)

#### **Jun 11/10 Report of Police Representative**

There was no member of the Police present and no report had been received.

#### **Questions to the Police Representative**

There were none

#### **Jun 11/11 Correspondence**

The Clerk tabled the following correspondence:

- Advice of road closure for drainage work from Ford Farm to Blackwell Bridge, Shirwell on Thursday 18 and Friday 19 August 2011 (diversions will be sign posted).
- Notice of members responsibility regarding the financial and other interests register.

#### **Jun 11/12 Planning Applications**

There were none

#### **Jun 11/13 Planning Decisions**

**Application 51735** variation of condition 2 (approved plans) attached to planning permission 49180 to allow erection of wind turbine of alternative design (10kw total height = 20.345mtrs, height to hub = 15.545 metres, blade diameter = 9.6 metres) at Parkhill Farm, Shirwell, Barnstaple

**Approved**

**Application 51694** retrospective advertisement of application for siting 2 non illuminated freestanding entrance signs at Coxleigh Barton, Shirwell Barnstaple.

**Approved**

### **Jun 11/14 Parish Council Web Site – Position Statement**

Councillor Pine expressed concern at the lack of response from Net Tec (webs site designer) to his recent emails.

#### **RESOLVED**

The Clerk email Net Tec to stimulate a response.

*Councillor Mrs Lewis arrived at this point of the meeting and apologised for being late.*

### **Jun 11/15 Village Green – Registration**

The Clerk updated Councillors on the results of his meeting with the legal manager at North Devon Council and advised them that he had filled out a Statement of Truth as Clerk to the Council and would be approaching Mr Conibear as a long standing resident of the Parish to establish whether he would be interested in also filling out a Statement of Truth.

#### **RESOLVED**

That the position be noted.

### **Jun 11/16 Councillors Specific Areas of Interest**

The following specific areas of interest were taken by Councillors:

- Responsible Financial Officer – Councillor J Friend (Vice Chairman)
- Highways – Councillor R Pelling
- Footpaths & Trees – Councillors Mrs D Lewis and Mrs N Incedon
- Publicity Officer – Councillor Mrs N Incedon

### **Jun 11/17 Diamond Jubilee Celebrations**

After discussion it was

#### **RESOLVED**

- The Council stimulate interest in providing a celebration although would not take over the total arrangements for the event.
- The next meeting of the Parish Council to start at 7pm on the 14 July with notices to be distributed advising parishioners of the intention to spend 30 minutes discussion what could be done for the Diamond Jubilee.

### **Jun 11/18 Report from Councillors**

Councillors expressed concern at:

- The speeding past the School and through the Village (it was noted that PCSO G Woolaway had undertaken to deal with this at the last meeting).
- An email had been received expressing concern about the possible loss of the lay-by in the village as an amenity for parking for the village hall etc.

*Councillor Mrs N Incedon expressed a personal interest in this matter as she lives adjacent to the lay-by.*

The email requested that the lay-by be designated as an official parking area although it was noted that this would not be possible as it was part of the highway. County Councillor Mrs Davis to take up the matter with highways officers.

- Potholes were reported adjacent to the Alms Houses in Shirwell (County Councillor Mrs A Davis to take this matter up).
- Burrigge – rubbish had accumulated on the road between the Muddiford turn off and through Burrigge, assumed to be because of the poor

management from the waste collection service (County Councillor Mrs A Davis to deal).

- Concern was expressed at the inconsiderate parking of vehicles adjacent to the Alms Houses
- Fly tipping on the A39 adjacent to Six Acre
- The village sign at Heather Cottage, Shirwell was being obscured as the hedges etc were growing into the road (County Councillor Mrs A Davis to deal with).
- It was suggested that the drain at Langford Hill had been rebuilt on the wrong side of the road (County Councillor Mrs A Davis to deal with).

**Jun 11/19 Clerks Report**

The Clerk had nothing to report.

**Jun 11/20 Urgent Business**

There was none

The meeting closed at 8.32 pm

Chairman:.....

Dated:.....